



**Our Lady of the Valley Catholic School,
[OLV] Wasilla, Alaska**

Notice of Job Opening

**Our Lady of the Valley Catholic School,
1201 E. Bogard Rd, Wasilla, Alaska, 99654**

**For job descriptions, applications or other information, call
907-232-0442 see our website: olvwasilla.com
or our facebook page: [ourladyofthevalley-wasilla](https://www.facebook.com/ourladyofthevalley-wasilla)**

**Classroom Teacher –grades 7 & 8, maximum 20 students,
presently there are 13 students in class.**

First full contract year, subject to a 90 calendar day probationary period

Start date: August 9, 2020, Sunday Welcome Back Picnic,

Last School Workday: 5/21/2021

Total non student contact days [work days and parent conferences]=9

Paid Holidays [Labor Day, Thanksgiving Day, Christmas Day, New
Years Day, Good Friday, Monday after Easter]=6

Total student contact days=172

Length of teacher workday 3.25 hours, starting at 12:00 noon.

Starting Salary: \$40,000. [**\$29.46/hr.**] with a preference for current or
expired teaching certificate from Alaska or another state, and B.A.
or B.S. degree. Starting salary may be negotiated for advanced
degrees/teaching experience.

1.5% increase for each year of experience at OLV

Closing day for applications: July 20, 2020

Must be aware of, and assist in implementing of Covid regulations and
procedures..

Minimum Requirements for full or part time teacher employment:

- Bachelor's Degree from a recognized accredited college or university. [transcript showing degree must be provided to OLV office]
- Preference for a current or expired teaching certificate from Alaska [type A] or teaching certificate from another state. [copy must be provided to OLV office]
- Submit background check information to the Archdioceses.
- Complete the Archdioceses of Anchorage "Safe and Sacred" program as evidenced by a completion certificate on file in OLV office.
- Submit an updated resume.
- Include names dates, and phone contact information from your last three jobs.
- New employees will be on probation for 90 calendar days.

1. Provide spiritual leadership by at least

- demonstrating knowledge of the mission of Catholic education in the Archdioceses of Anchorage [see website: <https://www.archdioceseofanchorage.org>],
- supporting the teachings of the Catholic Faith by word and example,
- fostering Christian growth in students through a dynamic faith formation program,
- following the Archdioceses of Anchorage employee code of conduct [search Archdioceses of Anchorage website: <https://www.archdioceseofanchorage.org> code of conduct].

2. Provide educational planning and preparation by at least

- demonstrating knowledge of academic subjects in appropriate grade levels, recommending appropriate materials for instruction
- designing coherent instruction using lesson plans,
- demonstrating design and use of placement and mastery systems for reading and literacy for appropriate skill levels,
- having knowledge of curriculum and being involved in collaborative curriculum development and decision-making,
- designing systems that promote multi-grade classroom management.

3. Provide a classroom environment that at least

- safe for students and staff in mitigation of the Covid-19
- * establishes and maintains classroom discipline and control by managing student behavior,
- has a classroom in which students are happy and motivated to learn,
- manages classroom procedures and organizes physical space for ease of learning,
- observes and evaluates students' performance, behavior, social development, and physical health.
- groups together students that are at the same skill level in each subject regardless of grade level.

4. Provide classroom instruction that at least

- uses differentiated instruction, and uses continuing student assessment to guide instruction
- uses technology and media effectively in instruction,
- stresses student "time on task,"
- uses higher level thinking skills and problem solving skills in instruction and a variety of instructional strategies,
- communicates knowledge of skills and concepts clearly to students.
- develops, teaches, and integrates significant and appropriate instruction in social studies, science, religion, and cultural awareness.

5. Carries out professional responsibilities including at least

- maintains accurate records and preparing and distributes report cards and progress reports, effectively conferencing with parents,
- maintains appropriate confidentiality,
- cooperates with other staff, including attending school-wide functions and special events as required,
- has a willingness to try new approaches and techniques to meet student needs,
- maintains professionalism in dress,
- being available for daily and weekly staff team meetings.
- submitting a weekly newsletter to the Administrative Assistant